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STATEMENT OF PARENTAL COMMITMENT

GREETINGS FROM THE HEAD OF SCHOOL

Dear Parents,

Welcome to Back Creek Christian Academy! We are very excited about this School year and the opportunity to serve our Lord Jesus Christ by providing a Classical and Christian educational opportunity in our community. God has richly blessed us with a ministry to help our students grow intellectually, emotionally and spiritually.

We are committed to excellence in all we do and we regard it a privilege to work together with you in providing the very best for our students as young people made in God's image. With your active participation, your support, and your prayers, we will help every child reach their God given potential. This is our Mission and we believe it is God's mandate to all of us!

Our love for Jesus and our love for children are at the center of all we do at Back Creek Christian Academy. We look forward to a great year full of learning, growth and joy!

For His glory,
Janet Ballard
Head of School

GREETINGS FROM THE PASTOR

Dear Parents,

Welcome to Back Creek Christian Academy! We are very excited about the opportunity BCCA has to serve your family. BCCA provides an outstanding educational opportunity in this community for students from a variety of national and ethnic backgrounds. God has richly blessed the school with a well-trained and enthusiastic staff ready to help your student grow academically, spiritually, and socially. It is their desire to mentor your students in these areas.

BCCA believes that educating, training, and equipping young people for life is a high calling. You as parents are the primary educators. The staff of BCCA comes along side you as partners in raising children to be constructive citizens, life-long lovers of learning, and men and women with hearts for others and for God.

BCCA is a Christian School with teachers who believe in Jesus Christ. But all families are not required to be professing Christians. Open community will give all of our children the reality of the world we live in where there are differing faiths and values. The teaching in the classroom will be from a distinctively Christian perspective. Students will be encouraged to think clearly about their faith and a relationship to Jesus Christ.

I wholeheartedly support BCCA with my prayers. We count it a joy to be partners with you in the education of your son or daughter.

In Christ's service,
Wayne Frazier
Pastor Back Creek Presbyterian Church

VISION

Touching Hearts and training Minds

VISION STATEMENT

The vision of Back Creek Christian Academy is to equip students to display and defend Truth by teaching them using a classically designed curriculum that emphasizes the Lordship of Christ over both their hearts and their minds.

MISSION STATEMENT

Back Creek Christian Academy strives to prepare students, faculty, parents and staff to use their unique gifts to serve God in an ever-changing world by providing an excellent academic education founded on the unchanging principles and perspectives of the Bible and presented in a structured and yet nurturing environment.

CORE VALUES

- We value the Word of God as an integral part of education.
- We value an education that challenges the mind of the learner.
- We value the uniqueness of children who are created in the image of God
- We value service to God through both internal and external community concerns
- We value creating a learning environment that optimizes spiritual, mental, and physical growth.
- We value community within the school environment that supports parents in the education of their children.

PHILOSOPHY STATEMENT

We at Back Creek Christian Academy believe:

1. Back Creek Christian Academy exists to spread the Gospel to children and families (Matthew 28; 18-20). We believe that children are God's creation and that we must honor them and Him by teaching them according to God's word, and that all aspects of the instructional environment must be founded on the absolute truth of the Bible.
2. We believe that God's character is revealed not only in His word, but also in every facet of the creation. Therefore, we teach that all knowledge is interrelated and can instruct us about God himself.
3. God wants us to love Him with our minds, as well as with our hearts, souls and strength (Matthew 22:37). Therefore, we seek to individually challenge children at all levels and teach them how to learn, using a classical design that is developmentally appropriate.
4. We want to help parents teach their children that all they do should be done "heartily as unto the Lord" (Colossians 3:23). Therefore, we seek to encourage high-quality academic work and maintain high standards of conduct with the understanding that as an authority we will "give account" on behalf of our students (Hebrews 13:17).
5. We believe that children should be trained to see the world from a biblical perspective. We believe that the school should partner with parents to assist students in developing personal values and intellectual growth rooted in the absolute truth of God's word and to give them the opportunities to demonstrate these values in their interactions with others (Colossians 2:6-8; I Timothy 4:12).

LOCATION

BCCA is located in the heart of the University City area on the 30 acre campus of Back Creek Presbyterian Church at the intersection of University City Boulevard (Highway 49) and Back Creek Church Road at the intersection of I-485. BCCA is about one mile north of the main entrance to UNC Charlotte.

As a ministry of Back Creek Presbyterian Church, BCCA enjoys the use of its many facilities including the Sanctuary, Family Life Center Gymnasium, Classrooms and Library, Education Building, Fellowship Hall (cafeteria), Playgrounds, Music Rooms, and the Old Sanctuary along with modular units.

BACK CREEK PRESBYTERIAN CHURCH

BCCA is a ministry of Back Creek Presbyterian Church, Associate Reformed. Founded in 1802, Back Creek Presbyterian Church blends the qualities of an historic congregation

and one contributing to the vibrant and growing University City community. This dynamic mix of rural roots with suburban growth has provided, through God's grace, wonderful opportunities to "Build Bridges to Christ" in our community. Indeed, this is Back Creek's mission! Back Creek Presbyterian Church is blessed with 30 acres of land, providing plenty of room for future growth of its many ministries.

Back Creek is a member of the Associate Reformed Presbyterian (ARP) Church. Organized in 1782, the ARP is one of America's oldest denominations. We invite you to visit BCCA and Back Creek Presbyterian Church.

ACCREDITATION

Back Creek Christian Academy is accredited by the Association of Christian Schools International (ACSI) as well as with the Southern Association of Colleges and Schools (SACS). The Association of Christian Schools International (ACSI) is an international organization providing support, training, and student activities for private Christian Schools. SACS is the accrediting organization of schools and colleges for the southern region of the USA.

ADMISSIONS and RE-ENROLLMENT

NEW STUDENTS

Back Creek Christian Academy is a Classical Christian School serving students and families in the University City area. The student body is made up of young people from a variety of national, ethnic and social backgrounds. The proper placement of students within the academic structure is important for the students and the smooth operation of the school. Because of this, all applicants are evaluated to determine readiness for admission to BCCA and for proper placement. Teachers from the appropriate grade levels administer testing.

Children entering kindergarten must have had their fifth birthdays on or before October 15. If a child's ability, behavior or emotional development indicates that he or she could not be best served by our school program, BCCA reserves the right to deny admission.

No child will be denied enrollment because of sex, race, national or ethnic origin.

RE-ENROLLMENT

All returning students with acceptable academic standing have the right to be first in

renewing their place at Back Creek Christian Academy. Siblings applying to BCCA will also have priority at the opening of the application period.

In January, re-enrollment forms will be sent home and announced in the weekly newsletter. Re-enrollment will be accepted during the month of January. After January, priority will not be given to current school students.

Upon the receipt of the Re-enrollment Application, re-enrollment fees for the following school year will be posted to your account. The Re-enrollment fee is payable in 3 equal payments, due in full by April 1st. Registration fees are non-refundable.

All financial accounts must be up to date. Re-enrollment will not be accepted if overdue balances are not paid. Back Creek Christian Academy reserves the right not to accept re-enrollment due to delinquent financial accounts, lack of support from parents, or the decision of the administration.

Tuition and registration rates are available in the school office and on the web site.

ATTENDANCE

ABSENCES

Absences due to illnesses, death in the family, or medical appointments are excused. Please avoid scheduling medical and dental appointments for students during school hours. Absences for other reasons such as family vacation, visits with relatives, etc. will be excused only if arranged in advance.

When a student is absent, he or she should return with a note, dated and signed by the parent explaining the reasons for the absence. A telephone call will not be accepted in place of a note.

A student with twenty absences (excused and unexcused) will require a review with an Administrator and teacher to consider promotion to the next grade.

TARDIES

Children need to be in the classroom at the start of school. Lower School students arriving after 8am and Middle School students arriving after 7:50am will be counted as tardy and must be signed in by the parent at the office. School begins at 8 am for the Lower school and 7:50 for Middle school. Five tardies equal one absence. Excessive tardies will result in make up days, and could affect promotion (see Absences above).

LEAVING EARLY

Students need to remain at school for the full day to benefit fully from the instructional program. If it is going to be necessary for a student to leave early, the parent should send a note to the teacher in the morning stating the time and the reason. The parent will need to go to the office to sign the student out. The office will notify the classroom teacher that the parent has arrived.

CAFETERIA

LUNCH

Students may bring their lunches from home every day of the week or purchased in advance from the hot lunch program. A planned menu is offered and orders are placed monthly.

A lunch bag or box with the student's name clearly marked can be sent to school with the student. Healthy foods such as cheese, carrot sticks, other finger foods, sandwiches and fruit are suggested. Send juice or milk, no soft drinks. Milk may be pre-ordered. Certain classes may have snacks during the day. The teacher will notify parents of the procedure for each classroom.

Note that breakfast is not served at BCCA.

We are unable to give credit for pre-ordered meals due to student absence. If your child is absent on a day you have ordered lunch, there will not be a refund for that meal. Requests for such credits due to extended absence will be considered. Credits will be given for lunches when school is canceled due to inclement weather.

If a student has not ordered lunch and does not bring lunch from home, a minimal lunch (not necessarily the selection of the day) will be provided and the cost will be added to the child's account. It is asked that parents do not abuse this service; only a limited number of extra lunches will be available.

CLASSROOM PROCEDURES

COMMUNICATION OF STUDENT WORK

Each week, teachers will send home the student's classroom work from the prior week in the communication folder. Please review each paper, noticing the strengths and weaknesses of your child's work. Please, sign any papers designated by the teacher and return them to school in the folder with your child the next day. If you have any questions

about your child's work or behavior, send a note, an email or contact the office to leave a message for the teacher to set up an appointment if there are questions. A parent-teacher conference will be scheduled at the end of the first 9 week grading period.

FIELD TRIPS

Learning is best accomplished in a variety of learning settings, so field trips are scheduled to supplement curriculum study. Teachers are responsible for planning field trips. Parents will be notified by the teacher of upcoming field trips and a permission slip will be sent home highlighting the date and details. In addition, some field trips will be offered on campus as the program comes to BCCA.

Parents of students often drive for field trips. In order to drive, parents need a copy of their driver's license and insurance card on file in the school office. Parents attending a field trip need to sign in at the office and wear a BCCA Badge so that the office will know who is on a field trip. BCCA follows NC specifications about car seats. Background checks will be conducted on anyone who accompanies students on an overnight school trip.

If there should be an accident on a field trip, attempts will be made by email and/or phone to reach every family of a student involved but not at the risk of any student.

A student activity fee for each grade is paid at the beginning of the year and covers the field trips planned for that year. These fees are assessed and are required for student participation in the associated activities. Student Activity Fees are not subject to pro-rating for mid-year entry, selective participation, or absence.

Many opportunities are available for BCCA Students off-campus. ACSI (Association of Christian Schools International) provides a wide range of activities as do other groups. When a student participates in off-campus student activities, there is a charge for each student. The student's family will pay that participation fee. This will be in addition to the Activity Fee for field trips paid by each family at the beginning of the year

GRADING

Kindergarten

E	=	Excellent	S	=	Satisfactory
NI	=	Needs Improvement	U	=	Unsatisfactory
I	=	Incomplete			

First through Fifth Grade

A = 100 - 93 (Exceptional achievement)

- B = 92 - 85 (Above average achievement)
- C = 84 - 76 (Average achievement)
- D = 75 - 68 (Below average achievement)
- F = 67 - 0 (Very low achievement)

Sixth through Eighth Grade is on a 10 point scale.

Behavior Evaluation for Lower School—Kindergarten through 5th

- E = Excellent
- NI = Needs Improvement
- NA = Not Applicable
- S = Satisfactory
- U = Unsatisfactory
- I = Incomplete

The academic year is divided into two (2) semesters. Progress reports will be sent home twice each semester for first through eighth grades. Report cards for are sent home each nine weeks.

HOMEWORK

Homework is a reinforcement of daily work and is vitally important to the overall academic development of each student. Homework will be limited, but parents are encouraged to practice reading and participate in other study areas with their children as suggested by the teacher. Minimal homework will be given on Wednesdays, to encourage students and their parents to participate in Wednesday night church activities.

If a child is out for a lengthy illness, it is the parent's responsibility to communicate with the teacher to discuss classroom assignments and tests.

PARENT-TEACHER COMMUNICATION

BCCA strongly encourages frequent, meaningful parent-teacher communication. Teachers will contact parents to inform them of situations that need immediate special attention, such as discipline (if matters cannot be resolved by the teacher) or failure to turn in homework assignments. When communicating with your child's teacher, emails are acceptable, but whenever possible try to discuss issues with the teacher face-to-face. Parent Teacher conferences are scheduled after the first 9 weeks and are available during the year upon request. Please adhere to the following guidelines regarding communications relating to your child:

1. Please refrain from calling your child's teacher at home unless the teacher has specifically requested the call. Use your child's communication folders or email to communicate with the teacher. If you call the office during the day, you may leave a

message for the teacher. Your call will be returned as soon as possible.

2. All persons are encouraged to deal with concerns or problems at the source. (See Matthew 18). This means speaking directly with the particular teacher or appropriate school staff member in an attempt to get clarification or resolution employing a spirit of reconciliation and understanding.

If the problem continues, the case is presented to an administrator who may call the parties involved to meet to discuss the situation, all with an effort to reconcile. The administrator will make a decision that is final unless one of the parties involved wants to appeal to the Head of School.

3. The Head of School is the final authority on all disciplinary action. The school board will be included at the discretion of the school administration when needed. Under no circumstances may appeals be made to the pastor or session of Back Creek Presbyterian Church.

To communicate quickly with parents, the office will send a group e-mail. In order to subscribe, send an email to schoolnews@bccaschool.org. Newsletters from the office are sent weekly with the children and by email usually on Mondays. If you need a hard copy of the newsletter, tell your child's teacher.

PARTIES/ INVITATIONS

Teachers will have classroom parties for various events such as Thanksgiving, Christmas and Easter. Teachers may provide sign-up sheets for parents to volunteer to bring refreshments or organize a party. Parents will often be asked to send in assigned items for the parties but money will not be collected.

In order for invitations to be given out in the classroom for parties off-campus, all students of invited gender must receive one. Otherwise, please, send invitations through the mail.

STUDENT CONDUCT/DISCIPLINE

It is the responsibility of BCCA to provide the proper learning environment for its students. It is each student's responsibility to live within the rules and regulations that are necessary for us to function together each school day in a God-honoring manner. Therefore, each student will be given class rules to obey in order to maintain proper classroom management by the teacher. All BCCA personnel will treat each child with respect, love, and concern.

Although not all-inclusive, students will be asked to follow these rules of conduct:

- Listen to and follow directions

- Demonstrate respect for self and others
- Have a positive attitude
- Be prepared for class

Children will be disciplined for being disobedient, disrespectful or dishonest. Corporal punishment will not be used. For serious occurrences which require office intervention, the “Six Steps” for progressive discipline will be:

1. Warning (probably with a note home)
2. Student-teacher conference
3. Removal from the situation
4. Parent-teacher conference
5. Conference with the Administrator, teacher and parent
6. Suspension / Expulsion

BCCA reserves the right to dismiss a student if, after a Teacher-Parent-Administrator conference, there seems to be a point at which BCCA can no longer meet the needs of the student.

If the staff has concerns about a child having special needs, we may recommend assessment by a psychologist or the child’s home public schools. We have a referral relationship with a licensed psychologist in Charlotte. If after careful deliberation we are still unable to meet the needs of your child, we will recommend other school opportunities.

As long as a child remains on school grounds, he/she will be expected to adhere to school policies.

CURRICULUM

The curriculum at BCCA is biblically integrated with literature and history at the center. Curriculum has been selected in every subject area to meet the standards of excellence and delight in learning characteristic of BCCA. There is a scope and sequence, delineating skills covered in every subject for every grade, in place for each area and each grade level. As a Classical School, BCCA has a focus on the facts of math, grammar, phonics, and reading at the lower grade levels. The emphasis on history, literature and writing begins in the lower school and is expanded in the upper elementary and middle school. Latin begins in third grade; logic and debating in seventh grade. A complete curriculum plan can be seen in the office.

DRESS CODE

BCCA students are enthusiastic and intelligent young people who are ready to learn. Their clothes should reflect that desire. The school board and administration have chosen uniforms as the way to provide an atmosphere for learning.

UNIFORM POLICY

Chapel – Dress Uniform (which can be worn on any other days).

Girl's Dress Uniform:

- Polo/Blouse: white or light blue polo or stretch blouse with logo (short or long sleeves).
- Jumper or skirts: navy or plaid jumper (scoop or v-neck) or navy or plaid skirt. The plaid jumper (plaid #76) from S'Cool Outfitters is the only plaid allowed. A logo isn't required if your child is wearing a jumper.

Boy's Dress Uniform:

- Polo: White or light blue, short or long sleeved polo with logo
- Pants or shorts: navy pants or navy shorts. Belts required for grades 5-8, if pants have belt loops.

Non-Chapel

Girls:

- Shorts, skirts, pants: navy or khaki walking shorts, pants, skirts (plain or plaid) skorts, or capris (no nylon, no spandex)
- Jumper: navy or khaki or plaid
- Shirts: white, navy, light blue, or true red - long or short sleeved polo shirt, turtleneck, mock turtleneck or blouse
- Sweater/Cardigan: Solid white, navy, light blue, or true red
- Sweatshirt: white, navy, light blue, or true red (the only hooded sweatshirt permitted can be purchased from S'Cool Outfitters/EmbroidMe with the Bobcats logo)

Non-Chapel

Boys:

- Shirts: white, navy, light blue or true red - long or short sleeved polo, oxford, turtleneck, or mock turtleneck
- Pants or shorts: navy and khaki. Belts required for grades 5-8, if pants have belt loops.
- Sweater or Cardigan: Solid white, navy, light blue, or true red

- Sweatshirt: white, navy, light blue, or true red. The only hooded sweatshirt permitted can be purchased from S'cool Outfitters/EmbroidMe with the Bobcats logo.

Casual Day

Permissible Attire:

- Jeans, Pants, Khakis, Capris
- Shorts (length of uniform shorts): the hemline may not fall above the fingertips when the arms are at rest at the side while standing.
- Shirts must have 3-finger width at shoulder.
- T-Shirts plain or striped may have brand named manufacturer or BCCA/bobcat logos (no slogans)
- Skirts and dresses must be the length of the jumper. Hemlines may not fall above the fingertips when the arms are at rest at the side while standing.
- Hoodie Sweatshirt with Bobcats logo

Physical Education Uniforms:

- T-shirts and shorts (with logo) are required for 5th-8th grade students. Two sets are suggested. Navy sweats may be worn over gym uniforms on cold days. PE Uniforms are only available from EmbroidMe.

Not Permissible Attire:

- Super baggy pants/shorts/shirts
- Sweat pants or wind pants
- Nylon or spandex pants
- Shirts that show the stomach
- Spaghetti Straps on shirts
- Hoodie sweatshirts (without the Bobcats logo)
- Backless shirts or shirts/dresses that show cleavage or muscle shirts

Frequently Asked Questions:

- Logos are strongly preferred on all shirts but not required except for Chapel Days (except for under jumpers)
- A red t-shirt with the Bobcats logo for casual field trips is required.
- A polo shirt with a logo is required for all students for dress field trips.
- All shirts (with the exception of casual day or when wearing turtlenecks) must have collars.
- Hemlines may not fall above the fingertips when the arms are at rest at the side while standing.
- All girl's skorts, shorts and plaid jumpers must be purchased from S'Cool Outfitters or EmbroidMe so we have consistency with color and length.

- When the temperature is below 40 degrees on Chapel Days, girls may wear pants.
- All boy's cargo shorts must be purchased from S'cool Outfitters or EmbroidMe or Land's End so we have consistency with color and length. All boy's shorts must be purchased from a uniform vendor.
- Shoes that may be worn include tennis shoes, sandals, and slides. Not allowed: flip flops, beach shoes, high heels and heeled shoes.
- Outerwear is at the discretion of the parent but may not be worn in the classroom. Sweaters and sweat shirts that correspond to the dress code may be worn in the classroom.
- Uniform pieces that must be purchased from S'Cool Outfitters and/or EmbroidMe: girls: plaid jumpers (#76), skorts, girl's shorts, logo shirts, PE uniform. Boys: cargo shorts, logo shirts, PE uniforms, red t-shirt. All other uniform pieces must be purchased from uniform apparel makers of your choice.

A student's attire is both a personal and parental responsibility. The first time a child is not in uniform a note will be sent home to be signed. The note will explain that the next time the student is not in uniform he or she will not be allowed to attend class. The student will wait in the office for the proper uniform to be brought to the school or the student will be sent home.

FINANCIAL INFORMATION

APPLICATION FEE

There is a one-time, non-refundable application fee of \$50.00 for each student who applies to Back Creek Christian Academy. This fee will not be reassessed for any student who advances into the next grade at BCCA.

REGISTRATION FEE

There is an annual non-refundable Registration Fee for each child who is accepted into the school.

TUITION RATES

Tuition rates for each year will be available through the school office. Tuition payments may be made one of three ways: full payment by check, bi-yearly by check, or monthly payments beginning in June by bank draft. Payments for hot lunch must be attached to the lunch form. Payments for other activities may be made separately as well. An exception to this would be activity fees and class trips which may be included in tuition payments. In the memo section on the check, please write what each payment covers and

forward it on to the business office. Do not forward cash. When cash payment is necessary, please make it in person and obtain a receipt.

There will be a late fee of \$10.00 charged after the last day of the month, if payment is not received. If an account is in arrears more than one (1) month, the child may be asked to withdraw unless previous arrangements have been made. Please contact the bookkeeper if there are any problems.

If a child is withdrawn from BCCA during the school year, the family is responsible for payment for the current month if the child attended any day of that month.

Back Creek Christian Academy operates on the funds provided by tuition and fees. Therefore, deductions will not be allowed for absences, built-in holidays or unanticipated school closings. There will be no refunds for withdrawals.

STUDENT ACTIVITY FEES

Annual Student Activity Fees are assessed according to the activities outside the classroom and can vary from grade level to grade level and year to year. Every effort is made to minimize these fees. They are calculated to include the cost of travel, admission, and other expenses associated with these activities. Activity Fees are based on projected cost and therefore are subject to change. Activity fees may also cover events other than field trips such as school programs and other activities that benefit the students. A change in fee would only occur if absolutely unavoidable. These fees are due in August.

MISCELLANEOUS FEES

Yearbooks are an optional purchase, information will be included in the weekly newsletter, and payment is due to BCCA.

ACTS fund (teacher birthday and teacher appreciation gifts) is administered by the Parent Teacher Fellowship (PTF). Payments should be made payable to BCCA PTF. ACTS fund contributions are tax deductible. Information from the PTF is included in the orientation packets and newsletters.

School picture orders are handled entirely by the vendor and are payable to the vendor per the instructions on the order forms.

TUITION ASSISTANCE

BCCA is approved for scholarships through the Children's Scholarship Fund, a private group offering scholarships to approved schools in the Charlotte area. More information is available in the school office

The Board of Back Creek Christian Academy is thankful to offer partial tuition assistance

to families with financial need. This fund is available to anyone regardless of race, nationality, or gender and is made possible through the tax deductible contributions of individual donors as well as an annual contribution from Back Creek Associate Reformed Presbyterian Church. Please contact the business office for information. Scholarship applications are accepted by the Business Office year round.

GUIDANCE

GUIDANCE COUNSELOR

The Guidance Counselor at BCCA offers guidance services to the student body in cooperation with families. The Counselor interacts with the classroom teachers and administration to provide information, support, and resources along with counseling to students in need. Meetings are often held to include parents, teacher and Administrator. If further help is indicated, further testing maybe recommended. The family doctor is an important resource. The counselor can also recommend a psychologist. If further educational testing is needed, BCCA works with a testing service and can help schedule additional testing.

CRISIS COUNSELING

In a crisis, the Guidance Counselor will be available to offer spiritual help to students along with teachers and administrators. The pastoral staff of the church is also available for counseling. If a need arises, a list of psychologists is on file in the office.

CUSTODY OF CHILDREN

In the case of a divorce, the parent with custody of the child is responsible to keep the school office and the student's teacher informed of any concerns. In some divorces, there can be legal custody situations which would affect a child while at school. Non-custodial parents are welcome to visit their child at BCCA. Legally, we cannot keep a non-custodial parent from coming to visit his/her child at school, unless proper paper work is in the student's cumulative file. If you have a threatening situation with an ex-spouse, the BCCA must have a court order on file in order to handle the situation appropriately. If this is a concern for your child, please send the necessary paperwork to BCCA as soon as possible. Information about the student such as grades will be given to the non-custodial parent at their request unless the custodial parent has the court order concerning such exchange of information on file in the office.

STUDENT RECORDS

When a student in first grade or above, enrolls in BCCA, the office will request the student's records from the previous school. Those records along with copies of report cards, SAT test scores, and any other pertinent information will be in the student's

cumulative folder in a locked cabinet in the office. Those records are the property of BCCA. If the parent needs copies of those files, they may be requested. Allow at least 3 business days to have records prepared. Records will not be released if there are any unpaid balances due to BCCA. BCCA follows all guidelines as noted in FERPA laws.

HEALTH

If your child develops a fever or other illness during the day, you will be called to come and pick up your child from school. See the attached Health Guideline Chart for information. Your child must be free of a fever, diarrhea, and free of vomiting for 24 hours before returning to school.

No over the counter drugs are kept in the office for student use.

IMMUNIZATIONS

As required by North Carolina law, all BCCA students must have a record of immunizations on file signed by a physician or bearing a physician's stamp or an exemption form signed and on file. New students must submit a copy of their Birth Certificate and a current medical examination form by the first day of the new school year.

STUDENTS ON MEDICATION

Students are not to bring medications of any kind to school or to have them in the classroom. If a student needs to take medication, the parents are to send it to school with a signed note. It will be held in a locked cabinet. The student will report to the office at the appropriate time and an administrator or the school secretary will administer the medication and sign and date the note.

PARENTS

PARENT CONDUCT

All parents will be required to sign a "Statement of Parental Commitment" stating that they are aware of the policies of BCCA. This includes the Statement of Faith, discipline procedures, and all other policies of BCCA including financial policies. This statement must be signed and in the student's file, by the first day of school. Parents will be asked to support the philosophy of BCCA.

Parents should expect that their involvement will play a central role in their child's

education. Parents are expected to attend at least one Parent/Teacher conference per year to discuss student progress in all areas. Parents will be asked to cooperate fully in seeing that homework assignments are completed. For example, parents may be asked to sign a daily homework log stating that they have seen finished work. Failure to do homework assignments will affect grades and could adversely affect the learning process.

Parents are also encouraged to participate in school and classroom activities. Parents may be asked to participate in classroom activities during curriculum time, as long as it does not distract students from learning. The teacher will always be in charge and make the final decision. Parents must notify the teacher before coming to the classroom to visit.

PARENT TEACHER COMMUNICATION

See this section under Classroom Procedures.

PARENT/TEACHER FELLOWSHIP

Strong relationships between parents, teachers and administration are very important in a healthy school. The Parent Teacher Fellowship (PTF) makes opportunities available for families and staff to hold meetings and social times together. They also provide prayer support and appreciation for teachers. Meeting times and activities will be noted in the monthly newsletter. Parents are invited to join other parents for weekly prayer on campus. Meeting location and time is available through the school office.

VISITORS

For the safety of students, all visitors must check into the office and receive a visitors or volunteer badge upon arrival in order to sign in. All exterior doors remain locked. The visitor may ring the front door bell and an office representative will be able to assist them.

VOLUNTEERS

Volunteers are an important part of the life of BCCA. All volunteers may sign up ahead of time with the teacher or the Parent Teacher Fellowship Board. They are under the leadership of the teacher and are subject to the approval of the Head of School. Most volunteers are family members. Background checks are not performed on family members. However for the safety for all the students if a family member is joining students for an overnight trip, a background check will be requested and performed.

SAFETY

CLOSINGS DUE TO INCLEMENT WEATHER

Back Creek Christian Academy, including the After School Program, will consider the Charlotte-Mecklenburg School System’s decision on school closings due to inclement weather. However, BCCA will make their own decision so that unnecessary closings are avoided. Snow days are built into our schedule. More than four snow days will require make up days which will be scheduled as necessary. A group email to school families will be sent with closings, openings and other weather updates. TV Channels 3,36, and 9 will also have our information on school closing.

EARLY DISMISSAL

Should the weather worsen and significant snow/sleet begins to fall during the day, please return to pick up your child immediately. We do not want any of our children, parents, or teachers out in severe weather. Please, check your email or call BCCA if you have any concerns about worsening weather. E-mails will be sent with updated information.

FIRE & TORNADO DRILLS

Fire and tornado drills will be practiced periodically, as required by the state of North Carolina, to ensure proper and safe action in case of emergency.

An emergency plan covering all areas of disaster management has been developed in consultation with the Charlotte Mecklenburg Police Department. A copy is on file in the office.

SCHOOL PROCEDURES

CALENDAR

Back Creek Christian Academy takes into account the Charlotte Mecklenburg, the Cabarrus County, and the Covenant Classical School academic calendars. A calendar is published each summer for the following calendar year.

DAILY SCHEDULE

Drop Off.....	7:30 a.m. - 8:00 a.m.
Transitional Kindergarten	8:00 a.m. - 1:00 p.m.
Full Day K – Fourth Grade	8:00 a.m. - 2:50 p.m.
Fifth Grade – Eighth Grade.....	7:50 a.m. - 2:50 p.m.
After School Program	1:00 p.m. - 3:00pm.
.....	1:00 p.m. - 6:00pm.
.....	3:00 p.m. - 6:00 p.m.

DROP OFF AND PICK UP

The school day begins at 8:00 a.m. for Lower school students, while homeroom for grades 5-8 will begin at 7:50 a.m. You may drop off your child beginning at 7:30 a.m. Cars are met by BCCA staff or volunteers who will help students out of the car and into the building. Students should be dropped off at the designated location. Remember that safety is the number one concern. More information on Drop Off and Pick Up is at Orientation Night

Students will be released only to parents and those adults noted by parents on the Authorized Release Form. There will be no exceptions. Please be sure that all authorized persons understand the dismissal/pick up policies as explained in your classroom orientation packet. A person unknown to the teacher who arrives to pick up your student will be asked for an ID and checked against the transportation form for the student before the student is released.

CHAPEL

Two chapel services are held weekly at BCCA. Separate Middle School and Elementary Chapels usually include music, worship, prayer and a speaker. Sometimes awards are presented and birthdays are celebrated. Students are required to wear dress uniforms. (See Uniforms under Dress Code.) Parents are invited to attend and may sit with their student.

EXTENDED DAY/AFTER SCHOOL

An After School program is offered each afternoon from 3:00 p.m. to 6:00 p.m. There is provision for extended care for Transitional Kindergarten students between 1:00 p.m. and 3:00 p.m. After School Staff will offer a variety of activities and provide a snack and homework time each afternoon for children in the program. Students not enrolled in the full-time After School program that are not picked up from the BCCA by 3:00 p.m. will be placed in the After School program at a cost of \$10.00 per hour, or any portion thereof.

Please be on time to pick up your child from the After School program. After 6:10 p.m. you will be charged \$1.00 for every one (1) minute that you are late. If an emergency situation develops, please call the BCCA After School Cell Phone.

LIBRARY

The library at Back Creek Christian Academy is shared with Back Creek Presbyterian Church. Students in kindergarten and above may check out books weekly to enjoy at home. Please, help your child establish careful habits with their library books. After returning the book, they may check out another. A second book may not be checked out until the previous book is returned. Books that are lost or damaged will be billed to the

financially responsible party for the last name on the book library card.

Note: All library fines must be paid before grades can be sent.

STANDARDIZED TESTING

Each spring, the Stanford Achievement Test will be administered to first through eighth grade students as a tool to help determine levels of achievement in the areas of reading, language arts, mathematics, science and social studies. Parents will be mailed the results with the final report card. Conferences will be optional. Otis Lennon test of school ability will be administered every other year. If you have questions about test results, call the office.

BCCA testing philosophy: Achievement tests assist a school in evaluating student progress, curriculum choices, and teaching effectiveness. Testing is only one measure of evaluating these items and will be taken into consideration as it coincides with student's grades, writing samples, projects and/or weekly assessments. BCCA does not believe that end of year testing should dictate daily curriculum choices. A change in test will be made if it is determined that the current test does not clearly reflect our mission.

MIDDLE SCHOOL

Middle School homerooms are located on the second floor of the Education Building. Students have lockers and change classrooms. The Middle School teaching staff works together to coordinate student schedules. Several policies apply specifically to Middle School students and are addressed below.

ACADEMIC SUCCESS PLAN

Back Creek Christian Academy promotes an atmosphere that reflects basic scriptural principles. The Scriptures teach that "whatsoever you do, work at it with all your heart, as working for the Lord, not for man" (Colossians 3:23). At BCCA, it is our goal that all students succeed spiritually, academically, physically, and emotionally. In order to promote this goal, we have established a proactive Academic Success Plan (ASP). This plan, put in place by the administrator with the help of the guidance counselor and the homeroom teacher, will guide and encourage students to reach their full potential.

A student will be placed on an Academic Success Plan for one or more of the following:

Four or more penalty points on the most recent report card (an “F” equals 2 points, a “D” equals 1 point). The student will remain on the ASP until the end of quarter report shows that less than four penalty points have been earned.

Consistent disciplinary issues that have resulted in numerous conferences with either the teacher or an administrator.

New student to BCCA.

More than four (4) missing homework notices (“blue slips”) for the previous quarter.

More than nine (9) absences the previous school year.

Teacher recommendation.

Students on the Academic Success Plan for the first time will meet with their homeroom teacher to determine the best course of action necessary for school success. After the student/teacher consultation, all involved parties (student, parents, guidance counselor, homeroom teacher, and administrator) will meet to discuss and approve the plan.

If a student is on the Academic Success Plan for two consecutive reporting periods, he/she will be referred to the Head of School to determine the best course of action. The student will be given a specific allotment of time to improve his/her status before dismissal is considered. A follow-up meeting will be held after the student has been monitored for the specific amount of time to determine his/her progress.

Students who have needs that cannot be met by the school will be considered for removal or continuation with professional support services. Dismissal of students for any reason is a Board action following administrative recommendations

AWARDS

Awards given to students in grades 6-8 on the last chapel of the year are as follows:

The Principal’s Award: All A’s in all four quarters and both semesters.

The A Honor Roll: All A’s in both Semester 1 and 2.

The A B Honor Roll: All A’s and B’s in both Semester 1 and 2

The Christian Character Award: Voted upon by teachers and administration and given to a male and female student who demonstrates biblical character qualities in an exemplary manner during the school year. These qualities are: (1) trustworthiness and loyalty, (2)

joyfulness, (3) honesty, (4) kindness and love, (5) diligence and self-control, and (6) encouragement.

The Good Samaritan Award: Given to the students who demonstrate biblical qualities of compassion, empathy, mercy, and service to fellow students in the spirit of Jesus' parable.

The Most Improved Student Award: Given to a student who demonstrates an unusual effort to improve his/her academic performance during the school year.

Subject Area Awards: Given to one middle school student per subject in each grade in recognition for "excellence and outstanding performance" in the following subjects: Bible, Language Arts, Math, Science, History, Latin, Art, Choir, and Music.

The President's Educational Award: Given to 8th graders who show outstanding academic excellence with a cumulative average of 3.5 or better. These students also scored in the 85 percentile or above in reading, math or both in the end of year testing.

CLASSROOM PROCEDURES

COMMUNICATION

(1) **Report Cards:** The BCCA Middle School uses four nine-week grading periods during the school year. Report cards are sent home at the end of each of these grading periods with information regarding the student's academic progress. Any particular praises or concerns on the part of the teachers will also be noted on these reports. Each student will need to return a signed copy of the report card within two school days.

(2) **Mid-Term Reports:** After the four-and-a-half week point of each grading period, the middle school teachers send home a mid-term report. These reports are to be signed and returned within two school days.

(3) **Conferences:** Parent-teacher (and sometimes student) conferences occur during the fall. Other conferences will occur on an as-needed basis. Any parent who desires to conference with a teacher or with the team of teachers may request this at any time.

(4) **Weekly Packets:** All middle school students will take home a folder once per week. This folder must be signed and returned the next day (once all the information inside has been returned to the appropriate teachers). The folder will include any information that the parents may need from the previous week, including major tests or quizzes that need to be signed, school-wide information, or reminders that are specific to the particular grade level.

(5) **Parent questions, suggestions, concerns:** Parents should take questions, concerns, or insights about a student or class *directly to the particular teacher involved*. The Administrator should be contacted if satisfactory answers, responses, or solutions are not achieved through these meetings.

(6) Middle School Web Site: In lieu of a weekly newsletter, students and parents are asked to check www.bccamiddleschool.com every Monday for all announcements, upcoming tests, quizzes, and homework.

GRADING SCALE

A=	100-90
B=	89-80
C=	79-70
D=	69-60
F=	59-0

CALCULATING YEARLY GRADES

Middle school final exams will count 20% (1/5) of each semester's grade. The formula for calculating the semester is:

$$\text{Semester Grade} = (\text{1st Term \%} \times .4) + (\text{2nd Term \%} \times .4) + (\text{Exam \%} \times .2)$$

HOMEWORK

Homework will be assigned by each teacher and is designed to reinforce and enrich school learning by providing the necessary practice, integration, and application through related home activities; to stimulate voluntary effort, initiative, independence, responsibility, and self-direction; and to enrich the school experience through related home activities.

Homework will average thirty minutes to 1½ hours per night. Some of the homework is long-term in nature and will require the student to be disciplined in the use of time.

Students are encouraged to participate in the Wednesday services of their church. Therefore, it is our policy to give only minimal homework on Wednesdays. Long term assignments or tests may be due on Thursdays.

Students will frequently be given class time to begin or complete an assignment. Students who use their time wisely during the day will have significantly less homework at night.

Late Homework: All students are required to complete their assignment book each day. Parents are encouraged to review the assignment book regularly. If a homework assignment is not completed, a missing homework notice will be sent home for parent signature. A missing assignment will result in a zero unless it is made up within three days (weekends included). Each day it is late, a 10% grade reduction will be taken from the assignment. After the fourth homework notice in any one quarter, the student will be placed on the Academic Success Plan.

EXAMS

Semester and cumulative exams are taken in the following courses by each middle school grade:

- Sixth Grade: Literature, Math, Grammar, History, and Science
- Seventh Grade: Math, Science, Humane Arts and Letters
- Eighth Grade: Math, Science, Humane Arts and Letters

CURRICULUM

COURSE OF STUDY

The course of study for the middle school is as follows:

Grade Six:

Bible (Old Testament Survey I)

Ancient History

Language Arts

Math 6

General Science

Latin

Electives:

- Physical Education
- Chorus
- Praise Band
- Advanced Art
- Drama

Grade Seven:

Bible (Old Testament Survey II)

Humane Arts and Letter I

Writing

Pre-Transitions Math

Life Science

Latin

Electives:

- Physical Education
- Chorus
- Praise Band
- Advanced Art
- Drama

Grade Eight:

Bible (New Testament Survey)

Humane Arts and Letters II

Writing

Algebra

Physical Science

Latin

Electives:

- Physical Education
- Chorus
- Praise Band
- Art
- Drama

COMMUNICATION

Each Middle School student has a communication folder. The folder is sent home on Mondays (sometimes called a Monday Folder). Parents should ask for the folder each Monday evening and plan to examine the material sent home and sign and return those items requested.

DRESS CODE

PHILOSOPHY

BCCA desires to enhance its learning environment in positive ways. Research and experience demonstrate that a more formal dress standard has a positive impact on a student's frame of mind. In light of these findings and with respect to the values of modesty and moderation, Campus Wear guidelines have been designed as a standard for our academic school setting.

GENERAL PRINCIPLES

1. Wherever and whenever BCCA Campus Wear is worn, it should be done so with an awareness of the responsibility borne to represent BCCA in a positive light.
2. All Campus Wear must be maintained in good repair and should be well fitted, not oversized or too tight. Parents will be notified if any item is not being worn correctly or needs to be replaced.
3. All boys shirts must be tucked in at all times. T-shirts worn under the polo or oxford are to be plain (no printing) white.
4. Belts (brown or black, leather or leather-like) must be worn if a garment has belt loops.
5. Length of shorts, skirts, skorts, and jumpers will be three inches above the knee or longer.
6. Extremes in jewelry and accessories are not permitted. Tattoos are not permitted. Items such as wristbands, multiple necklaces and bracelets, rope or heavy linked

- jewelry are informal and not considered appropriate for school wear. Girls: Only pierced ears are permitted. Boys, no pierced or pierced-look jewelry of any kind should be worn.
7. Hair regulations: Hair should be clean, neatly combed and of normal, natural hair color. Boy's hair should not be below the ear lobe. When combed straight down, hair should not reach below the eyebrow. Hair may reach the top of the collar or shorter. Facial hair is to be neatly trimmed or shaven.
 8. Caps and hats may not be worn inside school buildings.
 9. Outerwear: students may wear any outerwear garment to school. During the school hours of 8:00 – 3:00, only the approved *Campus Wear* outerwear items are permitted to be worn.
 10. Graduation: this event is of a formal nature and requires appropriate dress. Casual clothes are not permitted. Boys are to be in church/chapel dress clothes including tie. Girls are to be in church/chapel dress or skirt/top outfits.

EXTRACURRICULAR ACTIVITIES

These activities are wide-ranging at BCCA and are as follows:

Middle School activities (depending on adequate sponsorship) include:

- Athletics (Cross Country, Soccer, Boys and Girls Basketball, Cheerleading)
- Drama Club
- Junior Beta Club
- Student Government

To be eligible for extra-curricular activities, the student-athlete must have no grades below a 60 and no more than two grades below a 70 on their prior quarter grades. Special exception may be made for a student who has been diagnosed as having learning differences as stated by a testing professional. This student will have no grades below a 60 and no more than three below a 70.

CELL PHONES

Cell phones are to be powered down completely during school hours. They should not simply be kept on silent, nor should they be used for the text messaging during school hours. Cell phones should be kept in lockers so as not to disrupt classes at any time. Cell phones will be confiscated if students are seen with them and or are using them during the school day.

DAMAGE

Parents are responsible for damage caused, whether accidentally or intentionally, by their child. This applies to school property and to property of other families while on campus or on a field trip

ELECTRONIC DEVICES

Electronic devices, including but not limited to game systems, MP3 Players, CD players, and organizers, are strictly forbidden during school hours and field trips. These items will be confiscated and returned only by the request of the parent. Should a second offense occur, the school will retain said item until the end of the year.

LOCKERS

Each student will be assigned one locker. Locks are not permitted on the lockers; therefore, it is not recommended to keep personal valuables in them. Lockers are the property of the school and are provided for the convenience of the students. Each student will be held responsible for damage to the inside of his/her locker. The administration reserves the right to conduct inspections and/or searches of lockers at any time, with or without the knowledge and/or permission of the students or their parents. The BCCA faculty and administration also reserves the right to ask students to remove items and/or pictures from lockers that are considered inappropriate.

LOST AND FOUND

The school is not responsible for lost or damaged clothing. We suggest that all students' clothing be clearly labeled with your child's name. Lost items are placed in the "lost and found" boxes in the MS Building and can be reclaimed for a fee. Unclaimed campus wear items are bagged and sent to the PTF for sale; others will be given to charity.

TELEPHONE USE

All students must have teacher/staff permission to use the telephone. Students should use the office telephone only in cases of emergency or if a schedule has changed through no fault of the student. All other phone calls are to be made either during break or lunch. No personal or social phone calls are permitted.

TEXTBOOKS

Textbooks will be assigned to individual students and are the property of the school and must be treated as such. Damage to textbooks will be evaluated by the school and, if determined to be severe, the parent will be asked to pay the cost for replacement.

If books are lost, the parent will be charged an amount equivalent to the replacement cost of the book. Unpaid fines will delay the release of the report cards.

DISCIPLINE AND CONDUCT

GENERAL EXPECTATIONS

Emphasis at Back Creek Christian Academy is on positive character building and on preventive discipline within a structured, caring environment. Emphasis is given to respect, order, unity, diligence, and honesty; qualities that are rooted in Scripture. The desire is to develop in students good study habits and motivation. Students should display an eagerness to learn and a desire to perform to the best of their ability. Respect for authority and an attitude of cooperation should always be shown toward all teachers, administrators and staff. Students are expected to demonstrate a helpful and respectful attitude toward other students. Each student is expected to conduct himself in a Christ-like manner, to use wholesome speech, and to display a regard for the safety of others.

PROHIBITED OBJECTS

The following objects are never allowed at school or at any school-sponsored event:

- a. Dangerous items, including fireworks, firearms, knives, slingshots, or weapons of any kind
- b. Magazines, books, music or materials that are in poor taste
- c. Tobacco, alcohol, or unreported drugs or medications

The following objects may not be used during the school day as they may be disruptive to the educational process:

- a. Chewing gum
- b. Electronic organizers, personal computers, messaging devices
- c. Games, playing cards, laser pens, and toys
- d. Cell phones and pagers must be turned off and stored out-of-sight
- e. Radios, media players (iPods, tapes, CDs, digital music)

Other expectations are as follows:

1. Courteous, respectful, and considerate demeanor will characterize the relationship to both the staff members and fellow students. Students are to treat members of the opposite sex with respect as it is the key to lasting friendships. One-on-one relationships are not encouraged due to the age of the students.
2. Students are expected to maintain high standards of moral integrity. Behavior outside of BCCA matters. Taken in the context of grace, the BCCA student should not live a compartmentalized spiritual life. Therefore, any serious misconduct outside of school may result in consequences by the school. Of concern is the testimony of the student, as well as the school.

3. Adherence to the classroom principles of conduct including respect for authority, respect for others, respect for school property, and being prepared for class involvement is expected.
4. BCCA has adopted a “zero tolerance” policy toward any form of violence, credible (defined as a reasonable belief or suspicion) and specific (directed toward particular students or staff), or non-credible threat of violence (includes all cases where the student was “just joking”).
5. BCCA has also adopted a “zero tolerance” policy toward the possession of weapons on school premises or at school functions. A weapon is defined as including but not limited to the following types: firearms, airguns, sling-shots, knives of any type, bludgeoning type instruments, stun guns, martial arts weaponry

BEHAVIOR POLICIES

Group 1 Violations include nuisances and minor behavior problems.

Violations

1. Running, shoving, or boisterous activity in the hall or classroom
2. Chewing gum
3. Shouting, excessive talking or noise in the hall or classroom
4. Writing or passing notes
5. Eating or drinking in class
6. Cutting or pushing in line
7. Not wearing uniform properly
8. Leaving class without permission

Consequences may be one or more of the following:

1. Verbal warning
2. Teacher conference
3. Demerit
4. Lunch or after-school detention
5. Other consequence deemed appropriate by administration

Group 2 Violations include attitude and behavior problems.

Violations

1. Repeated group 1 violations
2. Skipping class
3. Profanity or obscenities
4. Disruptive or inappropriate behavior
5. Behavior that threatens the safety of others
6. Fighting or mock fighting
7. Cheating or plagiarism
8. Leaving school without permission
9. Malicious damage to school property or personal property of others
10. Disrespect to teachers or staff
11. Insubordination
12. Inappropriate displays of affection
13. Use or possession of tobacco
14. Stealing

Consequences may be one or more of the following:

1. Verbal warning
2. Teacher conference
3. Lunch or after-school detention
4. Parent conference
5. Failing grade on test or assignment (skipping, cheating, plagiarism)
6. Referral to Administrator
7. Suspension
8. Other consequence deemed appropriate by administration
9. Removal from school

<p>Group 3 Violations are serious infractions including but not limited to possession and/or use of alcohol, firearms, illegal or non-prescribed drugs. Violations will result in suspension or expulsion from school.</p>

LUNCH & AFTER-SCHOOL DETENTIONS

Attendance at all detentions is mandatory as assigned. Students must be seated in detention on time (a 5-minute allowance is made at lunchtime for the purposes of preparing/getting lunch) and ready to work or an additional detention will be assigned. After-school detentions will incur a \$15 charge and will be applied to your monthly statement.

STUDENT RESPONSIBILITIES

Each student is responsible for his/her own personal possessions. Valuables should not be brought to school. Neither the school nor any of its personnel are responsible for securing personal items belonging to students. Each student is responsible for textbooks, materials, library books, lockers, and all other items assigned to him/her and is financially liable for damage or loss.

STATEMENT OF PARENTAL COMMITMENT

1. We have read and understand BCCA's Mission Statement and Statement of Faith.
2. We have thoroughly investigated BCCA's program, curriculum, discipline, dress code, and policies, and we agree to support these policies for the benefit of our child and the other students.
3. We believe that education begins at home and we obligate ourselves to be actively involved in the education of our child. We agree to uphold and support the academic standards of BCCA by providing a place at home for our child to study and by encouraging our child in the completion of homework assignments.
4. We will support the BCCA by participating in and attending Parent-Teacher Fellowships, Open Houses, Parent-Teacher Conferences, workdays and other school-sponsored meetings and activities.
5. We believe that discipline is necessary for the benefit of each student as well as for the entire Academy. We give permission to the teachers and administration to make and enforce BCCA rules and regulations in a manner consistent with Christian principles and discipline set forth in the Scriptures. We further agree that we will cooperate and discipline our child in the home as needed.

6. We are committed to giving a good report by sharing any complaints and negative comments only with the people involved. Unresolved issues will be addressed using BCCA's chain of command.

7. We pledge that if, for any reason, our child does not respond favorably to BCCA, we will do everything in our power to cooperate with the Administration to help our child make the necessary adjustments. If these adjustments cannot be made, then we agree to withdraw our child without objection.

8. We understand that assessments will be made to cover damages to BCCA, including breakage of windows, book damage, and the abuse of personal property. All hardback and reading books are the property of BCCA and must be returned at the end of the school year.

9. We will fulfill our financial commitment to pay for the educational services BCCA is providing for our child as outlined in the Parent-Student Handbook.

10. We, as parents of the student, do sincerely give our pledge to the above items. We understand that failure of the parents or child to comply with the established regulations, discipline and parental commitment, or failure to meet financial obligations, will forfeit the student's privilege of attending Back Creek Christian Academy.