

Back Creek Christian Academy Draft Authorization Form

In order for us to facilitate the registration process, it is necessary for us to have all of the required information and materials. Incomplete forms cannot be processed and will be returned to the family.

Payment Method Options:

___ Option #1: Annual payment for entire tuition amount by June 4, 2010 in the form of a check or money order payable to BCCA. If the payment is not made by the due date, a late fee of \$100 will be imposed. *If Option #1 is selected, only the Family ID, Signature and Date must be completed at the bottom of this form.*

___ Option #2: Automatic Withdrawal by BCCA from checking or savings account; Drafts may be made on a twelve month, or semi-annual basis beginning in June and ending in May; A voided check (for checking accounts) or a deposit slip (for savings accounts) must be enclosed if this option is selected. A late fee of \$25 is applied to each month's returned draft. *If Option #2 is selected, one frequency and one draft date must be selected.*

Option 2

Drafting Frequency	Number of Drafts	Initial your choice of drafting frequency	Automatic Draft Dates (Initial One Selection)	
			10th	20th
Semi-Annual (June/December)	2			
12 Month (June-May)	12			

The Registration Fee and a "Voided" Check or Deposit Slip must be received by BCCA with this form prior to any child beginning classes.

Students enrolling during the school year will have their drafts allocated over the remaining school year, from the start of classes until the end of the year, prorated by month not day.

Automatic Draft Authorization

I have enclosed a "voided" check (checking account only) or a deposit slip (savings account only) for the account to be drafted by BCCA. I authorize BCCA to initiate debit entries to my bank account to debit the same account. This authority is to remain in full force and effect until BCCA and the Bank have received written notification from me of its termination in sufficient time and manner as to afford BCCA and the Bank a reasonable opportunity to act on my notification. I have the right to stop payment of a debit entry by notifying the Bank of such, within a reasonable time and advising BCCA of this matter. I must also be prepared to provide BCCA with an alternative account to draft or I will be subject to the BCCA delinquent tuition policy.

I have a right to change draft accounts but will do so with sufficient notification to BCCA, no less than 30 days prior to the next draft.

_____ Family ID	_____ Signature	_____ Date
--------------------	--------------------	---------------